

sculpture by the sea

Sculpture by the Sea, Cottesloe 2026 | 6-23 March 2026

Position Description | Events & Hospitality Runner

(Casual temporary contract role 3 weeks 2 March - 23 March)

About Sculpture by the Sea:

Sculpture by the Sea is a not-for-profit organisation staging free-to-public outdoor sculpture exhibitions in Sydney (Bondi to Tamarama, October-November) and Perth (Cottesloe Beach, March). Featuring approximately 180 sculptures annually, the exhibitions attract up to 750,000 visitors and rely on sponsors, donors, and volunteers to remain accessible.

SXS exhibitions are made possible through corporate sponsors, donors, and dedicated volunteers. The organisation collaborates with partners to meet their business and communication goals, generating substantial community goodwill.

For more details, [visit www.sculpturebythesea.com](http://www.sculpturebythesea.com)

Event & Hospitality Runner for Sculpture by the Sea, Cottesloe 2026

Sculpture by the Sea seeks an Events & Hospitality Runner to join the team. This is a contract role from 23 Feb - 23 March 2026, based in Cottesloe, Perth. The role reports to and assists the Corporate Hospitality & Sponsorship Coordinator in the production and execution of our corporate hospitality program. The Events & Hospitality Runner should have a passion for event management, great time management skills, and be an enthusiastic and reliable professional who can work efficiently with suppliers, sponsors, patrons and staff.

Key Responsibilities

- Work closely with other *Sculpture by the Sea* staff, caterers, wait staff, beverage sponsors, restaurant partners and audio-visual suppliers to help deliver high quality, smoothly run events;
- Assist with on-site set-up/pack down of Sunset Bars and Twilight Tour 'Welcome Drinks';
- Delivery/collection of beverages to SXS restaurant partners;
- Willing to help with deliveries and physical tasks moving beverage stock and event assets around site when needed.
- Welcome guests, and serve beverages and canapes;
- Prepare place cards, gift bags, registration lists, menus as directed; and
- Assist the Corporate Hospitality & Sponsorship Coordinator with other relevant tasks to fulfil Sponsorship requirements.

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Essential criteria:

- Must be available between 23 Feb - 23 March with considerable availability during between 5 – 23 March;
- Excellent communication and customer service skills;
- Ability to manage multiple projects and work assignments;
- At least 1 year experience in the hospitality industry;
- Experience in coordinating events or production runner experience (not essential but beneficial);
- Hold a current and clean Australian driver's license and be confident to do pickups and deliveries of event equipment, boxes of beverage, catering and other materials as needed (essential);
- Hold a valid RSA (essential);
- Have current working rights in Australia; and
- A keen interest in the arts.

Desirable criteria:

- Previous practical experience in an event related or hospitality environment; and
- Previous experience with *Sculpture by the Sea*.

Key Dates:

- **Induction day:** 10am Saturday 28 February (3 hours)
- **Exhibition:** Friday 6 March to Monday 23 March 2026. Full considerable availability, and flexibility across the exhibition as well as ability to work nights is essential.

Hourly Rate \$31.67 + Super

To apply please email your interest in the position, with a short description addressing your suitability for the role. Please include a copy of your current resume and email to Josh Hauville Hospitality and Sponsorship Coordinator josh.hauville@sculpturebythesea.com