

## POSITION DESCRIPTION

### SITE CREW – SCULPTURE ROCKS

#### A Casual Contract

#### Role Overview

Sculpture by the Sea Incorporated seeks a motivated Site / Event Crew to join our not-for-profit organisation on 'Sculpture Rocks' 17 May to 2 June 2021 including install and de-install.

**Sculpture Rocks** is an outdoor sculpture exhibition to be held at The Rocks, Sydney which will run from 20 May to 3 June 2021. The exhibition will be comprised of 18 sculptures by Japanese artists who have exhibited in Sculpture by the Sea. In addition, there will be an indoor exhibition of 40 sculptures by Japanese artists located in Campbells Stores over the same dates.

#### Main Responsibilities

- Undertake tasks during the various phases of the event, as directed by Site Management.
- Responsible for various tasks related to installation, maintenance, and removal of sculptures, as well as temporary infrastructure for the event.
- Liaise with members of public, to ensure a safety environment during install and deinstall periods.
- Ensure site management documents and procedures are followed at all times during all event phases.
- When required, supervise contractors and sub-contractors undertaking works on site.
- Ensure site OH&S requirements are met for all tasks.
- Review OH&S, including Safe Work Method Statements documents before commencing works.
- Maintain good housekeeping, ensure site is safe at all times.
- As the first point of contact for emergencies on site, operate as indicated on Emergency Responses Procedures documents.
- Ensure sculptures, temporary infrastructure, as well as permanent structures on site, are protected from damage at all times.
- Assist with manual tasks, including but not limited to cleaning the site, replacing rubbish bins, as required.
- Undertake necessary training and act as a COVID Marshall as required during the exhibition period.
- Complete daily reports and exhibition records.

#### Skills Required

- Knowledge and familiarity with The Rocks and events operations
- Knowledge and familiarity with hand and power tools
- Familiar with Safe Work Method Statements and other OH&S documents
- Ability to read and understand technical data, including technical drawings and specifications
- Demonstrate experience working on events, arts and/or construction industries
- Participate as an effective team member in a fast-paced environment
- Capacity to work with a broad and complex range of issues

#### Induction and Training Requirements

- Undertake online inductions required to work at Campbells Cove and Overseas Passenger Terminal
- Undertake all training and other requirements to act as a COVID Marshall during the event period
- Must successfully complete a National Police Check

#### Position Requirements

- Flexibility to work a shift roster, including weekends, public holidays, early mornings and late evenings, as required
- Flexibility regarding working hours and unrestricted availability during the employment period
- Provide own steel capped safety boots during install and deinstall periods
- Applications must be eligible to work in Australia

**Start Date**

The role will commence on or around 17 May 2021

**Finish Date**

The role will end on or around 2 June 2021.

Information regarding Sculpture by the Sea can be found at [www.sculpturebythesea.com](http://www.sculpturebythesea.com)

**To Apply**

Email or post a cover letter detailing your interest in this job and suitability for the role, and accompanying CV to Suzie Clark by email (see details below) or post to: Sculpture by the Sea, PO Box 300, Surry Hills, NSW 2010.

**Application Deadline**

Please submit your application by Friday 7 May 2021.

**Enquiries**

Suzie Clark T: 61 2 8399 0233, or E: [suzie.clark@sculpturebythesea.com](mailto:suzie.clark@sculpturebythesea.com)