

# sculpture by the sea

## **Sculpture by the Sea – Volunteer Program Overview**

### **About Sculpture by the Sea**

Sculpture by the Sea, Bondi is one of Sydney and Perth's most popular events. Held since 1997 in Bondi, this free to the public exhibition captures the imagination of its visitors each spring in Bondi and autumn in Perth and is the largest annual sculpture exhibition in the world. The exhibition generates an almost unprecedented level of goodwill among the public as they enjoy one of the most unique events in the world.

The popularity of the Bondi exhibition led to the creation of Sculpture by the Sea, Cottesloe in Perth on Australia's Indian Ocean coast in March each year. Staged since 2005 the Cottesloe exhibition features over 70 sculptures and is enjoyed by 240,000 visitors, making the exhibition as much a part of Perth as the Bondi show is in Sydney.

The most substantial development in terms of our organisation has been the establishment of Sculpture by the Sea incorporated (SXSINC) as a not for profit incorporated association to run our exhibitions. Establishing SXSINC and its listing on the national cultural register has enabled us to provide our private patrons and friends with tax deductions for their donations, as well as allowing access to grants from philanthropic foundations. In this regard, we are very appreciative of all the support we receive.

Sculpture by the Sea is grateful to our dedicated team of volunteers that kindly donate their time, allowing our exhibition to continue to exist as a free to the public exhibition. The exhibition would not be possible without the help of all these wonderful people. We are proud to have volunteers ranging from ages 16 through to our eldest volunteer aged 87.

*Sculpture by the Sea also proudly endorses the Statement of Principles for the Recognition of Volunteers that clearly articulates that volunteer roles are respected, and their contributions valued.*

### **Volunteer Benefits**

Volunteers play an integral role during our exhibitions. Volunteers are the public face to our patrons and visitors. Volunteering with Sculpture by the Sea connects you to like-minded culture enthusiasts. Volunteering also places individuals in an excellent position when casual and full-time positions become available.

- Be a part of an internationally-acclaimed exhibition
- Work side-by-side with industry professionals and artists
- Free Public Transport to and from the exhibition (NSW only)
- Receive a certificate of appreciation on completion of your rosters shift (minimum of 3 shifts)
- A written reference – only for volunteers that have worked a minimum of 20 hours
- Be provided with a Sculpture by the Sea t-shirt
- Light lunch will be provided during your shifts
- Have a great experience to add to your CV

### **Volunteer Presentation and Code of Conduct**

- Wear your Sculpture by the Sea T-Shirt and lanyard during your shift
- Wear appropriate footwear which is comfortable enclosed shoes (ie: sneakers or running shoes)
- Be well groomed. Hair clean and neat, clean nails
- Dress suitable for weather conditions. We recommend a jacket and a hat
- If you are planning to wear shorts or skirts, please ensure that they are appropriate in length; please do not wear "denim cut off" shorts.
- Treat all people with respect

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- Be open to feedback and respond appropriately
- Adhere to policies and procedures established by the organisation
- Respect all equipment and resources of the organisation and only use these in organisation related business
- Do not speak with the media about any aspect of the organisation, always refer media to the Marketing Manager
- No smoking on-site while wearing your Sculpture by the Sea T-Shirt

## **Volunteer rights are secured**

- Work in a healthy and safe environment
- To be adequately covered by insurance
- To be given accurate and truthful information about the organisation
- To be given a copy of the organisation's volunteer policy
- To be provided with an orientation to the organisation
- A clearly written job description
- To be provided with enough training to do your job
- Be recognised for your contribution as a valuable member of the team
- Be supported and supervised in your role
- To say NO if you are not feeling secure
- To have your confidential and personal information dealt with in accordance with the principles of the Privacy Act 1988

## **Volunteer Induction and Information**

- Two weeks prior to the exhibition you will receive the Volunteer Handbook. The handbook contains important information about the organisation and the exhibition.
- The Saturday prior to exhibition opening, we hold an Induction with all Staff, Crew and Volunteer. The induction is not compulsory for Volunteers however we recommend your attendance if you're available.
- Each day you will receive instructions on the job requested to you that day. We love questions, so ask as many questions you may have or wish.

## **ACTIVITIES ON SITE**

### **Installation & De-Installation**

To assist artists with their installation and de-installation, the exhibition will have cranes, forklifts and trucks. Artists will generally have one full day to install their work unless otherwise agreed with the Site Manager. The responsibility for installing and de-installing the sculpture is the artists. Assistance from SXSINC will include discussing the means of installation and the best access to the site from the nearest drop off point, together with site crew to help coordinate the installation. In the case of international and interstate artists, some additional install assistance can be arranged with the Site Manager.

### **Catalogue & Information Marquee**

Catalogue & Information Marquee locations are noted on the site map in your exhibition catalogue. The Catalogue & Information Marquees are a primary source of information for people attending Sculpture by the Sea and are one of the key face-to-face contacts between the event and the attending public. They are staffed by volunteers and sell Catalogues, Kids' guides, calendars, Anniversary books, caps and other merchandise. In the unlikely event of an incident occurring they will also be a natural go-to place for members of the public seeking direction and information. Each Catalogue & Information Marquee will have a radio to call for support if needed.

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## **Crowd Counting & Visitors Surveys**

As a not for profit organisation we seek financial support from various organisations including Government Funding and Corporate Sponsorship. The Crowd Counting and Visitors Survey results are extremely important part of this conversation.

## **Sculpture Inside Gallery – Free Access**

*Sculpture Inside* is an indoor exhibition of small sculpture by exhibiting artists and selected invited artists held by Sculpture by the Sea to coincide with the outdoor exhibition. *Sculpture Inside* has become a well-respected exhibition and is extremely popular with visitors to the exhibition. The small works

## **Tactile Tours**

Our 'Access Program' was introduced at Bondi in partnership with the Art Gallery New South Wales (AGNSW) in 2009, offering 'Touch Tours' to participating adults who were blind and/or vision impaired. Renamed 'Tactile Tours' in 2010 the program has continued to provide a unique opportunity for adults and children with a range of disability to experience sculpture 'hands-on' through touch and informed dialogue with experienced Volunteer Guides, Sculpture by the Sea Educators and the Artists themselves. These tours are free of charge and take place each on weekdays during the exhibition.

**Transition to Work Program** – this program runs prior exhibition at our Surry Hills office and is managed by Education Management team.

In partnership with West Sydney organisation Afford and Catholic Care, Brookvale we offered pre-exhibition volunteer experience at the Sculpture by the Sea office to six young people. Three of the participants also gained volunteer experience during the exhibition with the opportunity to prepare and present a 'My Perspective Tour', presenting their favourite sculpture in Marks Park to a public audience.

**AUSLAN interpreter** – this is a service offered, if you are an interpreter and wish to volunteer please request more information to [suzie.clark@sculpturebythesea.com](mailto:suzie.clark@sculpturebythesea.com)

Auslan Interpreted events provided access for people from the deaf community to enjoy the public program of Artist Talks; the exhibition media launch, the People's and Kids' Choice Awards and the Sydney Sculpture Conference.

## **End of Exhibition Thank you Drinks**

At the end of the exhibition, all volunteers will be invited to attend a Thank You drinks to celebrate their contribution during the exhibition. A chance to mingle with staff, artists and fellow volunteers.