

This document has been developed to assist teachers in the process of planning for school excursions to our Bondi exhibition. *Sculpture by the Sea* cannot perform a risk assessment on behalf of schools. Teachers must make their own risk assessment based on the understanding of their student group/s in accordance with the information provided in this document. Please contact the Education Manager at *Sculpture by the Sea* if you have any questions: [education@sculpturebythesea.com](mailto:education@sculpturebythesea.com)

**LOCATION: Bondi to Tamarama Coastal Walk**

This public walk traverses the coastline between Bondi and Tamarama Beaches, and intersects the cliff-top clearing of Mark’s Park at its approximate halfway juncture. Pathways along the walk encompass several steep staircases with occasional seating. Beachside parklands offer play areas, cafes and toilet facilities.

- For more information on the permanent features of the site, please download the Coastal Walk brochure from the Waverley Council website -[http://www.waverley.nsw.gov.au/data/assets/pdf\\_file/0018/12825/Coastal\\_Walks\\_2010.pdf](http://www.waverley.nsw.gov.au/data/assets/pdf_file/0018/12825/Coastal_Walks_2010.pdf)

***Sculpture by the Sea*, Bondi 2019**

- From 24 October to 10 November over one hundred sculptures will be exhibited along the Bondi to Tamarama Coastal Walk. In addition to the artworks, a reception office, several site offices, catalogue marquees, sponsor displays, kiosks, workshop marquees and a temporary indoor gallery will be installed along the walk and in Marks Park for the exhibition and attended by *Sculpture by the Sea* Site Crew, Staff and Volunteers.
- For more information, please refer to the *Sculpture by the Sea* Bondi Site Map on our website: <http://www.sculpturebythesea.com/exhibitions/bondi.aspx>

**Drop off and collection point for hired buses/coaches**

The drop off and collection point for hired buses/ coaches is on Campbell Parade - South of Bondi Beach near Sandridge Street at the bottom of Bondi Road. This is the ONLY designated area provided for hired buses/coaches. Please do not stop at any of the public bus stops in the area. Fines apply. Once children have been dropped off buses need to find parking.

**Walking to the exhibition from the Campbell Parade drop off/collection designated area**

- To start the exhibition at Notts Avenue, turn right towards Bondi Beach and right into Hunter Park (approx. 3 mins walk).
- To entre the exhibition at Marks Park turn left and walk along Sandridge Street and left into Fletcher Street (approx. 5mins walk).

**There is NO access for hired buses/coaches to Tamarama.**

- Walking to Tamarama along the coastal path is approximately 1.3 km. A shorter route (bypassing the exhibition and coastal path) to Tamarama can be via back streets continuing along Sandridge Street where there are four minor roads to cross (12 mins walk).
- See ‘Planning your visit’ map: <http://www.sculpturebythesea.com/education/Bondi/planning-your-visit.aspx>

<b>Venue name</b>	<i>Sculpture by the Sea</i> Inc
<b>Location</b>	Bondi Notts Avenue to Tamarama Beach Coastal Walk
<b>Phone number</b>	02 8399 0233
<b>Web address</b>	<a href="http://www.sculpturebythesea.com">www.sculpturebythesea.com</a>

Insurance	<i>Sculpture by the Sea</i> has Public Liability cover (copy on request)			
Programs and Activities	Recommended age groups, fitness levels and other prerequisites	Staff accreditation and competency for prescribed activity/program	Potential risks Any hazards/risks related to each activity/program and the exhibition venue	Control strategies Detailed strategies for ensuring visitor safety for potential risks
<p><b>1. Common to all programs/activities</b></p>	<p><i>Years K - 12</i></p> <p><i>Fitness levels - average to high level for steps, gradual inclines and walking.</i></p>	<p>(See individual listings below)</p>	<p>Uneven, narrow pathways, steps with and without railings, grassed areas, concrete paths, Unfenced areas near cliffs, sand, sandy and/or wet walking surfaces, cliffs and ocean.</p> <p><b>Walking to or from the designated hired bus/coach drop off and pick up area on Campbell Parade.</b></p> <p>Weather conditions: sun, wind, rain</p> <p>Sculptures: protruding and/or sharp objects, moving parts, hollow or unsupportive materials</p> <p>Injury requiring First Aid</p>	<p>Students should be advised in advance of the nature of the coastal path and behave accordingly.</p> <p>Students should be advised to walk in single file and not run at any time, Students may not climb on any temporary or permanent structures including the sculptures, vegetation, walls and/or fences.</p> <p><b>Teachers will be required to ensure students are supervised and stay on the pavements and stop when directed if crossing a road.</b></p> <p>Due to the outdoor nature of the exhibition and potential exposure to all kinds of weather conditions, students and teachers are advised to wear enclosed shoes with flat soles, wear protective sun hats, long sleeves, eyewear and sunscreen, and carry water in non-breakable containers. In the event of wet weather, visitors are advised to bring raincoats, umbrellas and appropriate footwear.</p> <p>In the event of 80k winds, visitors will be evacuated from all marquee structures in the exhibition.</p> <p>Students should be advised in advance of the diverse nature of the sculptures and behave accordingly. <b>Sculptures can NOT be climbed on.</b> Care should be taken when interacting with artworks and <b>students must be supervised at all times.</b> Sculptures that cannot be touched will be sign-posted accordingly. A Sculpture Safety Rating is included in the Kids' Guide (available at Catalogue Marquees and free with Education Program bookings. Schools who have booked</p>

				<p>their self guided visit with us are invited to collect a free exhibition catalogue and Kids' Guide form the Exhibition reception office located in Marks Park.</p> <p>Students should be advised of the locations of the <i>Sculpture by the Sea</i> Site Office and Catalogue Marquees along the coastal walk. Teachers in need of assistance should contact <i>Sculpture by the Sea</i> Staff, identified by blue 'staff' t-shirts with logo, located on site.</p> <p>Schools are expected to bring an appropriate First Aid kit from their school to meet the particular needs of their students and participants.</p> <p>First Aid certified officers are available via walkie-talkies. Contact <i>Sculpture by the Sea</i> Staff, identified by blue t-shirt with logo, located on site. St Johns Ambulance are located in Marks Park 9am – 5pm each day.</p>
			<p>Asthma, nut allergies, allergies leading to severe reactions such as Anaphylaxis etc.</p>	<p>In the case of a student or participant having a known allergy, then an individual allergy management plan is required to be brought to <i>Sculpture by the Sea</i> on the excursion date.</p> <p>On the excursion date a parent or teacher from the visiting school/group must carry the plan and medications or treatments during activities. and be trained to use such medications. (i.e. adrenalin, EpiPen™ dispensers).</p>
			<p>General Public: crowds</p> <p>Lost children/students:</p> <p>Traversing long distances in groups</p>	<p>Teachers are reminded that DEC excursion policy means the duty of care owed to students cannot be delegated from the school to employees of external organisations in regard to student supervision.</p> <p><b>Students MUST be accompanied at all times.</b> Supervision ratio recommended is 15 students to one teacher.</p> <p>Teachers and students should have an understood strategy as to where to meet or what to do in the event of being separated from their group.</p>

				<p>Teachers should have prior knowledge of the exhibition site and coastal walk.</p> <p>Teachers must schedule regular stops to check on group cohesion and maintain communication with other teacher/group leader at the tail end. Teachers must carry mobile phones or two-way radios for communication in the case of emergency.</p> <p>Students will be briefed as to the appropriate behaviour expected in a public place. Teachers will brief students as to the procedure when requiring the use of public toilets.</p>
<p><b>2. Sculpture Workshops</b></p>	<p>Years K – 12</p> <p>Fitness levels Prerequisites according to the teachers and schools recommendations and understanding of student's needs and abilities.</p>	<p>Senior <i>Sculpture by the Sea</i> Education Staff have tertiary qualifications in Arts Education and/or Administration, and extensive experience with teaching and conducting workshops.</p> <p><i>Sculpture by the Sea</i> is a registered employer with the NSW Working with Children Check and verifies and records the WWCC status of all employees and volunteers in child related roles.</p>	<p>Includes Potential Risks listed as Common to all activities.</p> <p>Weather conditions: sun, wind, rain</p> <p>Workshop equipment: age appropriate tools will be supplied to students for the use of cutting materials, as required. Sharp objects will be handled by Education Staff, Artists and Volunteers only to assist students with craft activities of increased difficulty.</p>	<p>Includes Control Strategies listed as Common to all activities.</p> <p>Workshops take place both inside and outside of temporary marquees on flat, bare ground in Tamarama Park. Students and teachers are advised to prepare for all weather conditions and wear appropriate protective clothing (as specified above).</p> <p>Students/teachers will be advised of safety requirements and correct usage of all equipment and materials before commencement of workshop activities.</p>

<b>3. Educator-led Focus Tours and Artist Spotlight Talks</b>	<p>Years 4 – 12</p> <p><i>Fitness levels</i> – average level for steps, gradual inclines and walking.</p> <p>Prerequisites – Students/teachers should be made aware in advance of the particular nature of the outdoor site</p>	<p><i>Sculpture by the Sea</i> Education Staff and Educators have tertiary qualifications in Arts Education and/or Administration, and/or experience with teaching &amp; conducting exhibition tours/talks.</p> <p>Presenting Artists are experienced with children and/or visual arts practice</p> <p><i>Sculpture by the Sea</i> is a registered employer with the NSW Working With Children Check and verifies and records the WWCC status of all employees and volunteers in child related roles.</p>	<p>1. Includes Potential Risks listed as Common to all activities.</p> <p>2. Weather conditions: sun, wind, rain</p>	<p>1. Focus Tours and Artist Spotlight Talks take place in Marks Park with a SxS Educator. Student groups attending a Focus Tour or Artist Spotlight Talk must have a teacher/supervisor with them (one supervisor per group of 15).</p> <p>2. All Tour-based Programs are exclusively outdoor activities. In the case of wet weather, tours will be carried out accordingly. Students and teachers are advised to prepare for all weather conditions and wear appropriate protective clothing (as specified above).</p> <p>NB: Tours may only be cancelled where extreme weather conditions greatly increase potential risks to the safety of participants.</p>
<b>4. Self-Guided Tour (led by teacher)</b>	<p>Years K - 12</p> <p><i>Fitness levels</i> - average level for steps, gradual inclines and walking. Students/teachers should be made aware in advance of the particular nature of the outdoor site</p>	<p>(Staff/Supervisors provided by school)</p>	<p>Includes Potential Risks listed as Common to all activities.</p>	<p>Includes Control Strategies listed as Common to all activities.</p>

<b>Equipment: Workshops</b>	<p>Various sculptural materials and equipment (e.g. recycled materials, plastic/foam sheeting, wire, scissors, pliers, wire snips, air dry clay, clay, plaster, cardboard, etc) may be provided for use during practical art-making activities. Materials and equipment will be variable. All equipment at the venue is maintained in accordance with SWMs Regulation standards and all necessary safety measures for use of equipment will be implemented prior to, during and following all art-making activities. Please contact <i>Sculpture by the Sea's</i> Education Manager if you have any concerns or special requirements.</p>
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<b>Other requirements</b>	<p><i>Sculpture by the Sea</i> recommends students and teachers come prepared for all weather conditions. Program participants are advised to wear enclosed shoes with flat soles, wear protective sun hats, long sleeves, eyewear and sunscreen, carry water bottles, and in case of cold/wet weather, bring jumpers, umbrellas and ponchos. Students/teachers should be aware that ALL Education Programs go ahead regardless of weather conditions (extreme conditions excepted, and in the case of winds over 80kph all visitors will be evacuated from marquee structures on site) Please note that <i>Sculpture by the Sea</i> does not provide secured storage for students' bags - we recommend students leave bags on the bus (if possible), or keep them on their person.</p>
<b>Access</b>	<p>Best locations for obtaining wheelchair access to the exhibition is on the corner of Fletcher Street and Mark's Lane next to Mark's Park or down the (steep) driveway ramp to the disabled drop off car spot at Tamarama Beach on Pacific Avenue. These two locations enable reasonable access to significant sections of the exhibition without having to negotiate stairs. Please contact our Reception Office on (02) 8399 0233 for further assistance from SxS staff. Once drop-off has been made vehicles must then move and find parking on the street, where normal parking restrictions will continue to apply. Please note that some of the grassed areas of the exhibition do not have pathways, and persons using wheelchairs should take this into account when planning their visits. A map indicating easy walking routes is available on 'Accessibility Information': <a href="http://sculpturebythesea.com/bondi/accessibility-information/">http://sculpturebythesea.com/bondi/accessibility-information/</a></p>
<b>Emergencies</b>	<p><i>Are emergency procedures in place in the venue?</i> Yes  <i>Are staff trained to deal with emergency situations?</i> Yes  All staff and volunteers are briefed and have access to copies of the Emergency Response Plan. All accidents are reported via the site office/site crew to the Site manager and are recorded in an incident report book.</p>
<b>Construction/ Maintenance/ Repair</b>	<p><i>Are licensed personnel used for all construction, maintenance and repair work?</i>  1. Park, beaches and coastal walk: Yes ; Waverley Council maintenance  2. Sculptures: No ; Artists and <i>Sculpture by the Sea</i> Site Crew are involved in the construction, maintenance and repair work of the sculptures</p>
<b>First Aid</b>	<p><i>Are first aid kits available for each activity?</i> Yes  <i>Is there a trained first aid officer at the venue?</i> Yes ; First Aid certified officers (site crew) are available via two way radio. Contact <i>Sculpture by the Sea</i> Staff, identified by blue t-shirt with logo, or at catalogue marquees.  <i>Is a first aid room available?</i> St John or other First Aid organisation is located in Marks Park 9am – 6pm daily.</p>
<b>Child-related employment</b>	<p><i>Are employees of your organisation engaged in child-related employment as defined by the Commission for Children and Young People Act 1998 and the Child Protection (Prohibited Employment) Act 1998?</i> Yes  <i>If yes, which Approved Screening Agency in NSW has registered your organisation as a child-related employer for the purpose of employment screening?</i> NSW The Office of the Children's Guardian  <i>If registered with an Approved Screening Agency in NSW, have all paid staff undergone employment screening?</i> Yes  <i>Have all staff, paid and unpaid, provided a Working with Children Check number which has been verified by Sculpture by the Sea?</i> Yes; All relevant Education Staff, Artists and Volunteers have complied with the NSW Working with Children Check.</p>