

**VENUE AND SAFETY INFORMATION
FOR TEACHERS PLANNING SCHOOL EXCURSIONS TO *SCULPTURE BY THE SEA***



Please Note: This document has been developed to assist teachers in the process of planning for school excursions to our Bondi exhibition. *Sculpture by the Sea* cannot perform a risk assessment on behalf of schools. Teachers must make their own risk assessment based on the understanding of their student group/s in accordance with the information provided in this document. Please contact the Education Manager at *Sculpture by the Sea* if you have any questions.

Bondi to Tamarama Coastal Walk

This public walk traverses the coastline between Bondi and Tamarama Beaches, and intersects the cliff-top clearing of Mark's Park at its approximate halfway juncture. Pathways along the walk encompass several staircases with occasional seating. Beachside parklands offer play areas, kiosks and toilet facilities.

- For more information on the permanent features of the site, please download the Coastal Walk brochure from the Waverley Council website - http://www.waverley.nsw.gov.au/_data/assets/pdf_file/0018/12825/Coastal_Walks_2010.pdf

Sculpture by the Sea

From 22 October to 8 November 2015, over one hundred sculptures will be exhibited along the Bondi to Tamarama Coastal Walk. In addition to the artworks, several site offices, catalogue marquees, sponsor displays, kiosks, workshop marquees and a temporary indoor gallery will also be installed along the walk for the exhibition period and attended by *Sculpture by the Sea* Site Crew, Staff and Volunteers.

For more information, please refer to the *Sculpture by the Sea* Bondi Site Map on our website - <http://www.sculpturebythesea.com/exhibitions/bondi.aspx>

Venue name	Sculpture by the Sea			
Location	Bondi to Tamarama Coastal Walk			
Phone number	02 8399 0233			
Web address	www.sculpturebythesea.com			
Insurance	Sculpture by the Sea has Public Liability cover (copy on request)			
Programs and Activities	Recommended age groups, fitness levels and other prerequisites	Staff accreditation and competency for prescribed activity/program	Potential risks Any hazards/risks related to each activity/program and the exhibition venue	Control strategies Detailed strategies for ensuring visitor safety for potential risks
1. Common to all programs/activities	(See individual listings below)	(See individual listings below)	1. Uneven pathways, steps with and without railings, grassed areas, concrete paths, unfenced areas near cliffs, sand, sandy and/or wet walking surfaces, cliffs and ocean. 2. Weather conditions: sun, wind, rain	1. Students should be advised in advance of the nature of the coastal path and behave accordingly. Students should be advised to walk and not run at all times, not to climb on any temporary or permanent structures including the sculptures, vegetation, walls and/or fences. Enclosed shoes with appropriate soles should be worn at all times. 2. Due to the outdoor nature of the exhibition

1. Common to all programs/activities (continued)			3. Sculptures: protruding and/or sharp objects, moving parts, hollow or unsupportive materials 4. General Public: crowds 5. Lost children: crowds, traversing long distances in groups 6. Need for First Aid	and potential exposure to all kinds of weather conditions, students & teachers are advised to wear enclosed shoes with flat soles, wear protective sun hats, long sleeves, eyewear and sunscreen, and carry water in non-breakable containers. In the event of wet weather, visitors are advised to bring raincoats, umbrellas and appropriate footwear. Students should be advised of a designated meeting place if weather becomes unsuitable. In the event of 80k winds, visitors will be evacuated from all marquee structures in the exhibition. 3. Students should be advised in advance of the diverse nature of the sculptures and behave accordingly. Care should be taken when interacting with artworks at all times. Sculptures that cannot be touched will be sign-posted accordingly. Sculptures that can be touched should only be done so with adult supervision. A Sculpture Safety Rating is included in the Kids' Guide (available at Catalogue Marquees and free with Workshop bookings). 4. Students should be advised to stay close to the class group and supervisors. Teachers should keep students in sight and arrange to meet up after short intervals / distances walked (e.g. at particular sculptures or landmarks). 5. Students should be advised of the locations of the <i>Sculpture by the Sea</i> Site Office and Catalogue Marquees along the coastal walk. Teachers in need of assistance should contact <i>Sculpture by the Sea</i> Staff, identified by blue t-shirts with logo, located on site. 6. First Aid certified officers are available via walkie-talkies. Contact <i>Sculpture by the Sea</i> Staff, identified by blue t-shirt with logo,
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2. Sculpture Workshops	<i>Years K – 12</i> <i>Fitness levels N/A</i> <i>Prerequisites N/A</i>	▪ Senior <i>Sculpture by the Sea</i> Education Staff have tertiary qualifications in Arts Education and/or Administration, and extensive experience with teaching & conducting workshops. ▪ Artists and Volunteers are experienced with children and/or visual arts practice. ▪ <i>Sculpture by the Sea</i> is a registered employer with the NSW Working with Children Check and verifies and records the WWCC status of all employees and volunteers in child related roles.	1. Includes Potential Risks listed as Common to all activities. 2. Weather conditions: sun, wind, rain 3. Workshop equipment: age appropriate tools will be supplied to students for the use of cutting materials, as required. Sharp objects will be handled by Education Staff, Artists and Volunteers only to assist students with craft activities of increased difficulty.	1. Includes Control Strategies listed as Common to all activities. 2. Workshops take place both inside and outside of temporary marquees on flat, bare ground in Tamarama Park. Students and teachers are advised to prepare for all weather conditions and wear appropriate protective clothing (as specified above). 3. Students/teachers will be advised of safety requirements and correct usage of all equipment and materials before commencement of workshop activities.
3. Educator-led Focus Tours and Artist Spotlight Talks	<i>Years 6 – 12</i> <i>Fitness levels – average level for steps, gradual inclines and walking.</i> <i>Prerequisites – Students/teachers should be made aware in advance of the particular nature of the outdoor site</i>	▪ <i>Sculpture by the Sea</i> Education Staff and Educators have tertiary qualifications in Arts Education and/or Administration, and/or experience with teaching & conducting exhibition tours/talks. ▪ Presenting Artists are experienced with children and/or visual arts practice ▪ <i>Sculpture by the Sea</i> is a registered employer with the NSW Working With Children Check and verifies and records the WWCC status of all employees and volunteers in child related roles.	1. Includes Potential Risks listed as Common to all activities. 2. Weather conditions: sun, wind, rain	1. Includes Control Strategies listed as Common to all activities. 2. All Tour-based Programs are exclusively outdoor activities. In the case of wet weather, tours will be carried out accordingly, and shelter may be sought at regular intervals. Students and teachers are advised to prepare for all weather conditions and wear appropriate protective clothing (as specified above). NB: Tours may only be cancelled where extreme weather conditions greatly increase potential risks to the safety of participants.

4. Self-Guided Tour (led by teacher)	Years K - 12 <i>Fitness levels - average level for steps, gradual inclines and walking.</i>	(Staff/Supervisors provided by school)	1. Includes Potential Risks listed as Common to all activities.	1. Includes Control Strategies listed as Common to all activities.
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Equipment: Workshops and Focus Tours with practical component	Various sculptural materials and equipment (e.g. recycled materials, plastic/foam sheeting, wire, scissors, pliers, wire snips, plaster and plaster strips, cardboard, etc) may be provided for use during practical art-making activities. Materials and equipment will be variable. All equipment at the venue is maintained in accordance with OHS Regulation standards and all necessary safety measures for use of equipment will be implemented prior to, during and following all art-making activities. Please contact <i>Sculpture by the Sea's</i> Education Manager if you have any concerns or special requirements.
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Other requirements	<i>Sculpture by the Sea</i> recommends students and teachers come prepared for all weather conditions. Program participants are advised to wear enclosed shoes with flat soles, wear protective sun hats, long sleeves, eyewear and sunscreen, carry water bottles, and in case of cold/wet weather, bring jumpers, umbrellas and ponchos. Students/teachers should be aware that ALL Education Programs go ahead regardless of weather conditions (extreme conditions excepted, and in the case of winds over 80kph all visitors will be evacuated from marquee structures on site) Please note that <i>Sculpture by the Sea</i> does not provide secured storage for students' bags - we recommend students leave bags on the bus (if possible), or keep them on their person.
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Access	<i>Is access to and from the premises safe and without risk to health?</i> Yes <i>Is the venue wheelchair accessible?</i> Best locations for obtaining wheelchair access to the exhibition are down the driveway ramp to the disabled drop off car spot at Tamarama Beach on Pacific Avenue or the corner of Fletcher Street and Mark's Lane near Mark's Park. These two locations enable reasonable access to significant sections of the exhibition without having to negotiate stairs. Please contact our Site Office on (02) 8399 0233 for further assistance from SxS staff. Once drop-off has been made vehicles must then move and find parking on the street, where normal parking restrictions will continue to apply. Please note that some of the grassed areas of the exhibition do not have pathways, and persons using wheelchairs should take this into account when planning their visits.
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Emergencies	<i>Are emergency procedures in place in the venue?</i> Yes <i>Are staff trained to deal with emergency situations?</i> Yes
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Construction/ Maintenance/ Repair	<i>Are licensed personnel used for all construction, maintenance and repair work?</i> 1. Park, beaches and coastal walk: Yes ; Waverley Council maintenance 2. Sculptures: No ; Artists and <i>Sculpture by the Sea</i> Site Crew are involved in the construction, maintenance and repair work of the sculptures
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First Aid	<i>Are first aid kits available for each activity?</i> Yes <i>Is there a trained first aid officer at the venue?</i> Yes ; First Aid certified officers are available via walkie-talkies. Contact <i>Sculpture by the Sea</i> Staff, identified by blue t-shirt with logo, or at catalogue marquees. <i>Is a first aid room available?</i> No
Child-related employment	<i>Are employees of your organisation engaged in child-related employment as defined by the Commission for Children and Young People Act 1998 and the Child Protection (Prohibited Employment) Act 1998?</i> Yes <i>If yes, which Approved Screening Agency in NSW has registered your organisation as a child-related employer for the purpose of employment screening?</i> Department of Education and Training NSW, Employment Screening Unit <i>If registered with an Approved Screening Agency in NSW, have all paid staff undergone employment screening?</i> Yes <i>Have all staff, paid and unpaid, provided a Working with Children Check number which has been verified by Sculpture By the Sea?</i> Yes; All relevant Education Staff, Artists and Volunteers have complied with the NSW Working with Children Check.